

*Providing quality data about our Nation and it's people.*



**Part time Federal Positions**

**[Denver.Recruit@Census.gov](mailto:Denver.Recruit@Census.gov)**

Field Representative

**Job# 3865056**

All Counties in Arizona

**An Equal Opportunity Employer**

# Qualification Requirements;

- Must be US Citizen
- Must be 18 years of age with high school diploma or GED
- English communication **required**; Bilingual helpful
- Must be willing to work a flexible schedule and outdoors all seasons
- Must have a current drivers license and reliable vehicle
- Basic computer literacy is required
- Must commit to Out-Of- State travel for paid training
- Must be self-motivated and willing to work to meet goals/deadlines
- Must have landline or cell phone to make and receive calls
- Must be willing to work well within a team
- Must be able to work with little supervision and make your own schedule to complete your assignments following procedures.

# Duties

- Good communication, both oral and written a must.
- Conduct on-going or periodic surveys that provide comprehensive statistical data about the Nation.
- Locate and drive to addresses and assigned location sites.
- Conduct interviews in selected addresses by phone and or personal visit as required. This is a field operation position that requires flexibility to meet the availability of the persons being interviewed.
- Attend paid training locally or Out-of-State as the study requires for 4-5 days before beginning work in your area.
- Must be willing to follow and script and record high quality data using a US Census provided laptop.
- Ability to walk on uneven ground and climb steps to selected units

## Frequently asked questions and how to apply

- *How many hours will I work?* Normally 20-30 hours a week. The minimal availability required is 30-40 per month. More hours may be available.
- *What kind of experience do I need?* No experience needed.
- *What does the job pay?* Confidential hourly wages will be discussed based on your County and the survey you are working. This will be discussed upon successful completion of an application and background check. You will also be reimbursed 58 cents per mile for your travel.
- ***How Do I Apply?*** Email: [Denver.Recruit@Census.gov](mailto:Denver.Recruit@Census.gov). Include your contact information and how you heard about the job. You may also call 877-474-5226 (accepts messages also).
- <https://www.census.gov/about/regions/denver/contact/identify.html>